

AGS has recently adopted a new policy regarding payment of tuition and fees:

Adler Graduate School (AGS) Tuition and Fee Payment Policy

Tuition and fees should be paid in full by the 5th business day of the term. Payment in full can be accomplished by applying any combination of the following:


1. Cash, check or credit card
2. Approved loan documents
3. An approved tuition and fee waiver
4. A signed agreement from an employer or state/local agency to cover a specific dollar amount
5. An approved payment plan - There is a \$20 charge per term to participate in a payment plan. You will need to pay at least ¼ of your tuition and fees for the term on or before the start date of the term. You would also need to provide a signed agreement to pay the balance in no more than three payments over the course of the class schedule for the current term.

Also, beginning with spring term, the audit fee is \$100 per course.

As you may know, you can make payments online via Sonisweb and PayPal. To do so, click on the "Billing" tab.

Secured Student Options for Lou Nassey

[Logout](#) **Bio** [Billing](#) [Ledger](#) [Schedule](#) [Registration](#) [Degree Audit](#)



This will bring up your billing history. Note that there is a link near the bottom of the screen that reads "[Credit Card Payment](#)." Click there, and you'll be directed to PayPal.

Billing History for Lou Nassey

[Logout](#) [Bio](#) **Billing** [Ledger](#) [Schedule](#) [Registration](#) [Degree Audit](#)

School Year: Term:

Date	Description	Charges	Credits	Awards	Chck/Rcpt#
04/05/2010	Student Services Fee	\$40.00			
04/05/2010	Student Association Fee	\$5.00			
04/05/2010	Technology Fee	\$40.00			
04/05/2010	Tuition for 510	\$1,450.00			

Viewing - Year:200910 Term: Spring

Balance Forward: \$700.00

Current Balance: \$2,150.00

Semester Charges: \$1,450.00

Semester Credits: \$0.00

[Credit Card Payment](#)



[Pending Awards](#)

[Payment Plan Status](#)

!!! IMPORTANT! If you pay online, be careful to select the correct term and year so your payment can be credited to your account correctly. In our example, Lou has previous balance (“Balance Forward”) of \$700.00. This is unpaid tuition from WINTER term. For this payment to be recorded correctly, Lou will need to change the term by clicking on the down arrow next to the box labeled “Spring,” select “Winter,” and click “Change.”

Billing History for Lou Nassey

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By changing the term, Lou is telling Sonisweb that at least *part* of his payment his for winter term. Lou has chosen to pay all of his Winter and Spring charges with one PayPal transaction. (If he had left the term as “Spring,” we wouldn’t know that his Winter charges had been paid; he’d continue to be billed – and assessed finance charges – for Winter term).

Now that he’s changed the term, he can proceed by clicking “[Credit Card Payment](#)” and following the prompts.

- [Credit Card Payment](#)
- [Pending Awards](#)
- [Payment Plan Status](#)

Pay With PayPal™

Name: Lou Nassey
Item Name/Number: PayPal Payment /PP

Amount Paying:

You must have a personal PayPal account to use this function. Visit www.PayPal.com to get started.

Thank you for your payment!

[Return Without Paying](#)

If you have questions about billing, please contact Leslie Rohde, Business Operations Director, at 612.861.7554, ext. 101, or by email – leslie@alfredadler.edu

FINANCIAL AID DISBURSEMENTS FOR SPRING TERM WILL BE ISSUED THE WEEK OF APRIL 5