

FAQs When Completing the MN Board of Marriage and Family Therapy Application to Take the National Exam

- 1. What is the name of the degree that I received from Adler Graduate School (page 7)??**
Master of Arts in Adlerian Counseling and Psychotherapy
- 2. Is Adler Graduate School a regionally accredited educational institution (page 7)?**
Yes. Adler Graduate School is regionally accredited by the Higher Learning Commission
- 3. How do I identify the courses I completed which meet the educational requirements for training in Marriage and Family Therapy (page 8)?**
Use the degree audit provided to you when you completed your coursework from Adler Graduate School. If you do not have a degree audit, please contact the MFT Program Director for another copy. The degree audit is structured so that the courses completed at Adler Graduate School are listed under the categories listed on the grid on page 8 of the application. List all the applicable course titles, numbers, and number of credit hours, including the coursework for field experience.
- 4. How do I get an affidavit attesting that I completed 300 hours of clinical client contact while at Adler Graduate School (page 6)?**
The LMFT who oversaw your field experience work needs to complete and sign the affidavit with a notary witnessing the signature. This can be the site supervisor at your field experience placement, or a practicum supervisor at Adler Graduate School.

If you are unable to obtain an affidavit from your site supervisor, Adler Graduate School will (in most cases) be able to provide an affidavit. When you make a formal request to have your official transcript sent from Adler Graduate School to the MN Board of Marriage and Family Therapy (MN-BMFT), a signed and notarized affidavit will be sent with the transcript to the board.

Be advised that MN-BMFT will only retain documents submitted for 30 days after they are received. Make sure that you are timely with your request for the official transcript as well as your completed, and notarized, application. If there is a delay in receiving all of the required paperwork, MN-BMFT will destroy incomplete records which must be submitted again.

***This information reflects MN Board of Marriage and Family Therapy requirements as of May 4, 2018. Please refer to their website <https://mn.gov/boards/marriage-and-family/> for the most current information, or contact the board directly with additional questions about completing the application.*